

**KENTUCKY BOARD OF SOCIAL WORK
BOARD MEETING MINUTES**

Tuesday, March 9, 2021 | 11:30 a.m. ET

The March meeting was recorded and the recording was posted to the KBSW website along with the meeting minutes.

Board Members Present:

Jay Miller, Ph.D., CSW, Chairperson
Anne Adcock, DSW, CSW, Vice Chairperson
Jene Hedden, LCSW
James Haggie, LSW
Megan Hanser, CSW
Whitney Cassity-Caywood, Ph.D., LCSW
Lisa Johnson, Citizen Member, did not attend.

Staff Present:

Margaret Hazlette, Interim Executive Director
Lisa Turner, Executive Coordinator
Nicole Bearse, Board Attorney

Call to order

Jay Miller, board chairperson, called the meeting to order at 11:34 a.m. ET, and welcomed Margaret Hazlette as the new Interim Executive Director.

Operations Report

The February Operations report is deferred until the April Board Meeting to be reviewed in combination with the March Operations Report.

Financial Report, Ad Hoc Finance Committee, reported by Jene Hedden.

FY21 February 2021 (FM 8), Jene Hedden reported that revenue was under budget and expenditures were over budget with some variances in expenses consistent with anticipated costs.

Jay Miller, Board Chair, clarified that the agency budget can run in the red while the cash balance is in the black. Allotments and/or appropriations can be used to fund the over budget expenditures.

Regular Business

Board Minutes: A motion was made by James Haggie, seconded by Jene Hedden to approve the minutes of the February 9, 2021 board meeting. The motion carried by unanimous voice.

Per Diem Compensation: A motion was made by Whitney Cassity-Caywood, seconded by Megan Hanser, to approve payment of today's per diem compensation. The motion carried by unanimous voice. A motion was made by Anne Adcock, seconded by Megan Hanser to approve payment of the finance committee's meeting per diem for March 5, 2021 and the Special Meeting of the Board on February 12, 2021. The motion carried by unanimous voice

Committees

Complaint Committee Jay Miller, CSW, Board Chairperson, Anne Adcock, CSW and Jene Hedden, LCSW

Approved: A recommendation was made for to issue an Assurance of Voluntary Compliance for case no. **20-31**. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to issue an Assurance of Voluntary Compliance in case no. 20-39. The motion carried by unanimous voice

Approved: A recommendation was made by the committee to dismiss case no. 20-40. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 20-45. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 21-01. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 21-11. The motion carried by unanimous voice.

Application Committee

James Haggie, LSW, and Megan Hanser, CSW

Approved: A recommendation was made by the committee to approve the reinstatement application for S.K. The motion carried by unanimous voice.

Old Business

Jay Miller, CSW, Board Chairperson

Nicole Bearse reported that case 2021 CA 0136 prehearing statements have been filed and the briefing schedule has been set.

There was a hearing before the Administrative Regulation Review Committee yesterday for the Supervision regulation amendment 201 KAR 23:070 which went well.

Approved: A motion was made by James Haggie, and seconded by Jene Hedden to approve the final version of the regulation 201 KAR 23:150 Complaint procedure. The motion carried by unanimous voice.

New Business

Jay Miller, CSW, Chairperson

Margaret Hazlette LCSW has been appointed the Interim Executive Director effective March 8, 2021.

The permanent position of Executive Director has been posted on the Kentucky State Employment website. Interested candidates should reply to Anne Adcock. Her contact information is included in the job posting.

Adjournment

Approved: A motion was made by James Haggie, and seconded by Jene Hedden to adjourn the meeting at 12:30 p.m. The motion carried by unanimous voice, with no opposed and no noted abstentions.

Respectfully submitted,
/s/ Jay Miller, CSW, Board Chairperson